

# TRINITY ALL THROUGH SCHOOL ADMISSION FORM



- Please complete **ALL SECTIONS** of this form using **BLOCK CAPITALS**. It is compulsory that all questions are completed. Return to: Trinity Admissions, Taunton Road, London SE12 8PD.
- Please enclose a copy of your child's birth certificate or current valid passport.
- If you are joining late please include your child's last report.

## SECTION 1 CHILD'S DETAILS

Forename	<input type="text"/>	Surname	<input type="text"/>
Preferred Name	<input type="text"/>	Middle name	<input type="text"/>
Date of Birth	<input type="text" value="DD/MM/YYYY"/>	Male <input type="checkbox"/>	Female <input type="checkbox"/>

## SECTION 2 CHILD'S HOME ADDRESS IN FULL

(This address will be used on all future correspondence unless otherwise notified. Please use house numbers and names)

Address:	Postcode:
<input type="text"/>	<input type="text"/>
Which Authority do you pay council tax to? <input type="text"/>	

## SECTION 3 PARENT/CARER DETAILS

Please provide at least **one** email address, this email will be used for **all** future correspondence.

Name	<input type="text"/>	Relationship to child	<input type="text"/>
Address (If different from above):			
Postcode:		Email:	
Home Tel No:	Mobile Tel No:	Work Tel No:	
Name	<input type="text"/>	Relationship to child	<input type="text"/>
Address (If different from above):			
Postcode		Email:	
Home Tel No:	Mobile Tel No:	Work Tel No:	

## SECTION 4 EMERGENCY CONTACTS

Please provide details of 2 people other than the parent/carer whom we can contact in case of an emergency:

Name	<input type="text"/>	Relationship to child	<input type="text"/>
Home Tel No:	Mobile Tel No:	Work Tel No:	
Name	<input type="text"/>	Relationship to child	<input type="text"/>
Home Tel No:	Mobile Tel No:	Work Tel No:	

### SECTION 5 SIBLING INFORMATION

Names of siblings attending Trinity school already

Name

Date of Birth

Name

Date of Birth

### SECTION 6 DIATERY INFORMATION

Are there foods that your child is not allowed to eat/allergic to? Yes  No

Type of food	Could this be a medical emergency?	Any treatment in school? Epipen/allergy medicine etc.

### SECTION 7 MEDICAL INFORMATION

Doctor's Information

Name & Address:

Postcode:

Phone number:

Emergency Consent: do you give consent for the school to act on you behalf in case of an accident/emergency?

Yes

No

Does your child have a medical condition that we should know about? Yes  No

If yes, please give details:

### SECTION 8 LANGUAGE

Native Language

What other languages does your child understand/speak?

Is English spoken at home?

Yes

No

Country of Birth

Nationality

Date of child's arrival in the UK?

Last Country lived in before UK?

How many years education has your child received outside the UK?

Date of child's first admission to a UK school?

Name of school your child first attended before leaving the UK

Do you( parent/carer) require a translator? Yes  Language?.....

No

Please let us know of any other language information you may think is relevant:

## SECTION 9 ETHNICITY

### What is your child's ethnic group?

Our ethnic background describes how we think ourselves. This may be based on many things, for example, skin colour, culture, ancestry or family history. Ethnic group is not the same as nationality or country of birth. Please study the list below and tick **one box only** to indicate the ethnic background of the student named on this form.

<b>White</b>		<b>Black or Black British</b>	
British	<input type="checkbox"/>	Caribbean	<input type="checkbox"/>
Irish	<input type="checkbox"/>	African	<input type="checkbox"/>
Traveller of Irish heritage	<input type="checkbox"/>	Somali	<input type="checkbox"/>
Any other White Background	<input type="checkbox"/>	Other Black African	<input type="checkbox"/>
White European	<input type="checkbox"/>	<b>Asian or Asian British</b>	
<b>Mixed</b>		Indian	<input type="checkbox"/>
White and Black Caribbean	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>
White and Black African	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>
White and Asian	<input type="checkbox"/>	Any other Asian background	<input type="checkbox"/>
Any other mixed background	<input type="checkbox"/>	Sri Lankan Tamil	<input type="checkbox"/>
<b>Other Ethnic Group</b>			
Chinese	<input type="checkbox"/>	Latin/South/Central America	<input type="checkbox"/>
Vietnamese	<input type="checkbox"/>	Turkish, Turkish Cypriot	<input type="checkbox"/>
Any other ethnic background	<input type="checkbox"/>		

I do not wish an ethnic background to be recorded

This information was provided by **Parent**  **Pupil**

Any information provided will be used solely to compile statistics on the school careers and experience of students from different ethnic backgrounds to help ensure that all students have the opportunity to fulfil their potential. These statistics will not allow individual students to be identified. From time to time information will be passed onto the local Education Authority and the Department for Education and Skills to contribute to local national statistics. The information will also be passed on to future schools, to save it being asked for again.

## SECTION 10 RELIGION

What is your child's religion?  Or no religion

Place of worship attended

## SECTION 11 ADDITIONAL INFORMATION

School Meal ( <i>circle as applicable</i> )	Packed Lunch		School Meal		
Travel Arrangements ( <i>circle as applicable</i> )	Car	Bus	Train	Cycle	Walk

Is the child a Young Carer? Yes  No  If yes, whom do they care for?.....

Young carers are children and young people who often take on practical and/or emotional caring responsibilities that would normally be expected of an adult.

Please add any further information that you may wish the school to know about.

## SECTION 12 STATEMENT OF SPECIAL EDUCATIONAL NEED (SSEN)

Does your child have a statement of Special Educational Need? Yes  No

Is your child being assessed or has a SSEN Pending? Yes  No

Please give as much information as possible regarding your child's SSEN;

## SECTION 13 CHILD IN PUBLIC CARE (CLA)

Is your Child in Public Care? Yes  No

If so, which Local Authority is responsible?

*A child in Public Care (Looked After Child) means a person under 18 years for whom the Local Authority provides accommodation by agreement with their parents/carers (Section 22 of the Children's Act 1998) or who is the Subject of a care order under part IV of the act. Children who are looked after under an agreed series of short-term placements such as respite are excluded.*

## SECTION 14 ADOPTION (OPTIONAL)

Did your son/daughter:

- Leave care under a Residential Order on or after 14th October 1991 (under the Children Act 1989)
- Leave care under a Special Guardianship Order on or after 30 December 2005 (under the Children Act 1989)
- Or was your son/daughter adopted from care on or after 30 December 2005 (under the Adoption an Children Act 2002)

**The school will require to see supporting evidence and will contact you to arrange this.**

## SECTION 15 EDUCATIONAL HISTORY

Name of School	Type (Primary, Secondary, etc.)	Local Authority	Date from	Date to

**Data Protection Act 1998:** The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with the DfE.

### Youth Support Services Agreement (YSSA)

Once pupils turn age 13 or over we are required to pass on certain information to the Youth Support Services (this is the LA's information and advice service for all young people aged 13 to 19). We must provide both pupil and parents' names and addresses, and any further information relevant to the Youth Support Services' role. However, parents can ask that no information beyond name and address be passed to the Youth Support Services. For more information about Youth Support Services, please contact the Local Authority. IF YOU DO NOT WISH FOR DETAILED INFORMATION CONCERNING YOUR CHILD TO BE DISCLOSED TO PLEASE TICK HERE.

## SECTION 16 PARENTAL RESPONSIBILITY

### Who has parental responsibility

A mother automatically has parental responsibility for her child from birth.

A father usually has parental responsibility if he is:

- married to the child's mother
- listed on the birth certificate (after a certain date, depending on which part of the UK the child was born in)

You can apply for parental responsibility if you don't automatically have it.

### Births registered in England and Wales

If the parents of a child are married when the child is born, or if they've jointly adopted a child, both have parental responsibility.

They both keep parental responsibility if they later divorce.

### Unmarried parents

An unmarried father can only get legal responsibility for his child in 1 of 3 ways:

- jointly registering the birth of the child with the mother (from 1 December 2003)
  - getting a parental responsibility agreement with the mother
- getting a parental responsibility order from a court

### Births registered in Scotland

A father has parental responsibility if he is married to the mother when the child is conceived, or marries her at any point afterwards.

An unmarried father has parental responsibility if he is named on the child's birth certificate (from 4 May 2006).

### Births registered in Northern Ireland

A father has parental responsibility if he is married to the mother at the time of the child's birth.

If a father marries the mother after the child's birth, he has parental responsibility if he lives in Northern Ireland at the time of the marriage.

An unmarried father has parental responsibility if he is named, or becomes named, on the child's birth certificate (from 15 April 2002).

### Births registered outside the UK

If a child is born overseas and comes to live in the UK, who has parental responsibility depends on the UK country they're now living in.

### Same-sex parents

#### **Civil partners**

Same-sex partners who were civil partners at the time of conception/adoption will both have parental responsibility.

#### **Non-civil partners**

For same-sex partners who aren't civil partners, the second parent can get parental responsibility by either:

applying for parental responsibility if a parental agreement was made

becoming a civil partner of the other parent and making a parental responsibility agreement or jointly registering the birth

**For further information regarding Parental Responsibility visit <https://www.gov.uk/parental-rights-responsibilities/who-has-parental-responsibility>**

## PARENTAL RESPONSIBILITY

Who has parental responsibility?

Name

Relationship to child

Name

Relationship to child

## SECTION 17 PHOTO CONSENT

Trinity uses photographs or video film to celebrate our students' achievements in all areas of school life. The images may appear in our printed publications, on our website, or both.

We do not use students' names when we do this (see **Conditions of Use** below).

### We require your permission to do this.

I give permission for my child's image to be taken and used in publicity material (**for the school**), including printed and electronic publications, video and webcam recording and on the website.

YES

NO

I give permission for images of my child to be used by the news media in printed and/or electronic form and stored in their archives. This might include images sent to the news media by the school and images/footage the media may take themselves. If invited to the school to cover an event.

YES

NO

### Conditions of use

1. This form is valid for six years from the date of signing. The consent will automatically expire after this time.
2. We will not re-use any images after this time.
3. We will not include details or full names (which means first name and surname) of any child or adult in an image on video, on our website, or in printed publications, without good reason. For example, we may include the full name of a competition prize-winner if we have their consent. However, we will not include the full name of a model used in promotional literature.
4. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video or on our website or in printed publications.
5. If we use images of individual pupils, we will not use the name of that child in the accompanying text or photo caption without good reason. And if a pupil is named in the text, we will not use a photograph of that child to accompany the article without good reason. For example, we may include a picture and full name of a competition prize-winner if we have their consent. However, we will not include a picture and full name of a model used in promotional literature.
6. We may use group or class images with very general labels, such as "a science lesson" or "making Christmas decorations".
7. We will only use images of pupils who are correctly dressed (Trinity School Uniform, PE Kit or Business Attire).
8. We cannot film or take photographs of any child that is at risk or under a supervision order.

I have read and understood the conditions of use on this form. YES

NO

Signature:..... Date:.....

Print Name .....

## SECTION 18 PARENTAL CONSENT

During the academic year, it is expected that various trips will be organised during the school day to support the teaching of the National Curriculum. You are asked to complete and return this general consent form. All trips will be subject to general conditions set out below, unless specifically notified otherwise in writing.

1. I agree to my child taking part in local visits, short walks near the school and day trips which may occur from time to time during the school year. Children will be fully supervised by adults.
2. I understand that the school will take all reasonable and proper precautions for the care and safety of my child and of his/her personal property. I also understand that the council organisers will only be responsible for any injury or loss of personal property if this is caused by the council's negligence.
3. I agree to inform the school of any relevant medical or other special circumstances affecting my child, including any treatment required during the course of a visit.
4. I understand that if my child should need emergency medical treatment, every effort will be made to contact me before treatment is given. If, however, this is impossible, I give my consent to my child undergoing emergency medical treatment.

Signed (parent/carer).....Date.....

**If you require help completing this form, please contact the school office:**

Trinity  
Taunton Road  
Lee  
SE12 8PD  
Telephone: 020 8852 3191

FOR OFFICE USE ONLY:		
Date received	Date entered on to MIS	Start date
FG & House	All sections signed Yes No	Birth Certificate attached Yes No



**HOME SCHOOL AGREEMENT**

Trinity recognises that the successful development of its children depends on an effective partnership of school, children and parents. All three parties share responsibility for the development and achievement of each child. Together, we commit ourselves to the following:

<b>The School will:</b>	<b>As Parent/Carer, I/we will:</b>	<b>As a pupil, I will:</b>
Provide a learning environment that is stimulating, safe and caring	Make sure my/our child attends school in correct uniform, arrives on time and is properly equipped for school	Attend school in correct uniform and dress appropriately at all times
Ensure that each pupil has the opportunities, support and guidance to achieve his/her full potential	Encourage my/our child to work hard and support my child in homework by checking and signing the learning journal each week	Arrive to school and to lessons on time and properly equipped
Report regularly on each pupil's progress	Attend Progress Evenings and days for discussions about my/our child's progress	Apply myself diligently in lessons and complete home learning to the best of my ability
Expect high standards, set clear rules, promote mutual respect and develop a sense of responsibility	Support the school's policies and guidelines	Tell my tutor if I have any concerns
Keep parents informed about school matters, be welcoming to enquiries and responsive to concerns	Allow my/our child to be photographed and for pictures to be used in public relations media	Use my Learning Journal to organise my homework and record my achievements and ensure my Parent/carer signs it weekly
Offer extracurricular activities that will develop broader skills to prepare for life and the world of work	Encourage my/our child to participate in the extracurricular opportunities offered by the school	Keep the school rules, demonstrate Trinity Etiquette (kindness, courtesy, self-control), behave responsibly and be polite to others in the school and in the wider community.
Deal with any conflicts in a restorative manner to ensure harm is repaired	Inform the Office when my child is absent	Take part in extra-curricular activities offered by the school
Confiscate inappropriate items that are against school policy	Support the school's behaviour policy and restorative approaches	Travel directly to and from Trinity in correct uniform via the most direct route.
	Give permission for my/our child to travel off site to and from PE lessons or extracurricular activities and to visit Southwark Cathedral for the graduation service, the Church of the Good Shepherd and Trinity Primary School on Leahurst Road	Ensure my behaviour in public always represents Trinity in a positive manner

Name: .....

Signature: .....

Name: .....

Signature: .....

Name: .....

Signature: .....