

# YEAR 7 WELCOME BOOKLET 2020 / 2021

TRINITY SECONDARY SCHOOL

Trinity Secondary School, Taunton Rd, Lee, London, SE12 8PD - 02088852 3191

### Welcome from Mr Lucas – Executive Head Teacher



I am very proud to address you as Executive Headteacher of this unique 'all-through' school. Trinity is a warm, welcoming, friendly school where all pupils are happy learners. Your child is the most important person to you and to us. Every child deserves the best possible start in life and nothing is more important than a good education. Here at Trinity we aim to provide a world class education for all our pupils regardless of the age or stage at which they join us. Our learners range from 4 to 16 years and are across two sites. Relationships at Trinity are strong and all learners are offered the best support, stretch and challenge to ensure success is everything they do.

We are an ambitious school and all our pupils are encouraged to think about the changing world around us, and how the skills they develop will equip them for a rapidly changing world. OFSTED 2016 graded the school 'Good' with 'Outstanding' features. SIAMS 2015 (the Statutory Inspection of Anglican and Methodist Schools) graded us as 'Outstanding' as the pastoral support and distinctiveness of the school ensured pupils progressed and flourished whilst at Trinity.

Attainment and achievement at Trinity has improved rapidly over the last 3 years and is now currently above National Average in most areas. The benefits of an us being an allthrough school ensures that the curriculum is built across the Primary and Secondary phase, affording students continuity to develop through the secondary transition ensuring progress is continually achieved. We have a strong curriculum intent which ensures our pupils have a relevant, engaging and knowledge rich experience as they move through the school. Our distinctive knowledge organisers across the school equips all our pupils with the understanding and skills to progress through Trinity and beyond to the rest of their lives. The secondary phase accelerates the students and works closely with all the local post-16 providers to ensure their progression beyond Trinity is as smooth as possible and tailored to the individual needs of the pupils. Despite being based in the heart of our capital city, we pride ourselves on the fact that we maintain a village school ethos, providing a friendly and caring environment to our pupils, parents and staff.

As an oversubscribed popular school in Lewisham we work closely with families to give each individual the best chance. We aim to offer life enhancing experiences that will ignite curiosity and provide a platform for all our learners to pursue their aspirations. We aim to develop well-rounded children, both academically and socially, so you can feel confident that your child will get the best possible start in life. We place a strong emphasis on both the academic achievements and also equally on the character development of our pupils.

I look forward to meeting you all in September whether you are transitioning form Trinity Primary or are new to the Trinity Family - you are all very welcome.





At Trinity we are proud of the relationships we develop within our community. There are many adults in school, which can be daunting at first, but you will soon get to know everyone and we are all here to help and to get to know you.

Each morning you will register with your **Family Group Leader** (sometimes this maybe in Trinity Hall for worship). **This teacher is your first point of contact for any help or advice you may need**. They will help you with your organisation and any challenges you face along the way.

In addition to your family group leaders and subject teachers, you will also work closely with you Deputy Year Progress Leader and Director of learning for Key Stage 3.

Miss V Wright Director of Learning for KS3		Mr C Soleyn Deputy Year Progress Leader	
7PFA Ms Facey	7RER Mr Erijjivwo		7SWI Miss William Ms Dhesi (Assistant)
7HWR Ms Wright-Davies	7VA Ms Ad		7BHO Ms Hollett Mrs Blunden (Assisatnt)

### What makes a TERRIFIC Trinitarian?



We have **9** <u>distinctive characteristics</u> we are instilling across our community, which are aligned to our Learning, Loving and Living Ethos. These are:



Terrific Trinitarians are rewarded for demonstrating our distinctive characteristics and receive badges they can wear with pride on their blazers. These are awarded regularly in our Celebration Assemblies.



### Our Ethos - Learning, Loving, Living



We are a community where learning is the key purpose for every member of the community and in which every student has challenging targets and understands the journey to reaching them. We ensure that all members of the school community are valued for their uniqueness, are recognised for their contributions and are developed to become outstanding citizens of the wider community.

### Our aim:

To be a strong Christian community in which children and adults – all of whom reflect the goodness of God – can flourish. A community where pupils fulfil their potential and achieve the very best educational outcomes, enabling them to make good life choices, to uphold British values, and to take their place as citizens of the wider world. We warmly welcome pupils from all faiths and none.



### WE ARE A LEARNING COMMUNITY

WE ARE A LOVING FAMILY

WE ARE LIVING GOOD LIVES

### **Behaviour and Expectations:**



At Trinity school we are **proud learners**. We try our best at all times and we learn from our mistakes when things go wrong. Being **open minded** enough to **reflect** upon personal mistakes is important to us. **Loving** ourselves and each and **working together** in harmony as a community.

We issue lots of **praise** in school to encourage you to keep doing your best and to help steer you towards making the right choice in regards to behaviour. This is part of our **positive first strategy** to behaviour management. Students receive positive **praise** postcards, texts home and award badges and certificates regularly.

We are a strict school. There are **clear rules and boundaries** that we expect our pupils to follow. There are sanctions and detentions when things go wrong to hold pupils to account for their behavior and actions.

We teach and train pupils to **respect** each other no matter the differences, to be **open minded** and encouraging of all others. We use **restorative approaches** when friends fall out. This empowers the victim and helps the perpetrator understand and reflect upon the effect physical and emotional of their actions. We do this to encourage pupils to empathize with those they have harmed so that they may learn from their mistakes.

Mr Williams: Assistant Head (Behaviour)

## Trinity School Uniform:



School Uniform:	PE kit:	
Black blazer with school badge	PE white polo with Trinity logo	
Black trousers or black skirt	Plain dark navy blue shorts, jogging bottoms or leggings. No stripes. A small sports logo is permitted.	
White shirt (Long or short sleeves – to be worn tucked in and top button closed).	PE navy blue hoody with Trinity logo	
School tie (6 stripes after the knot)	Sports trainers	
Plain black leather shoes (No trainers or canvas shoes)	Rugby or football boots required when using the field. Trainers will not be allowed due to health and safety.	
Black socks		
Jewellery – a watch is permitted and one small (2mm diameter) pair of silver or gold stud earrings. No other jewellery is permitted.	<b>**</b> PE kit only worn for PE lessons and pupils must change out of PE kit at the end of lesson. Time will be allocated for this.	
Black hair accessories only. Headscarves may be worn. No Durags.		
Trinity school bag	<b>**</b> No hats or hoodies. In cold weather pupils should wear a navy blue or black coat to be removed in the school building	
Coat (Black or blue and to be removed on arrival at school)	**No phones/headphones - they will be confiscated on sight	
<b>No</b> make up / nail varnish / false nails.	**Be in full uniform when inside the school building including a school bag at all times	
<ul> <li>**Please label ALL items of clothing clearly</li> <li>**You will receive a day in <i>Trinity Centre</i> for uniform infringement.</li> </ul>	**No trainers – at lunch pupils may wear trainers on the playground only and they must change on entering the building.	

### **Trinity School Uniform:**





### P.E Kit: "Fit or Not fit-you MUST bring your kit"

- If pupils are not fit for PE (with a medical note) they will still change and support the teachers during the lesson.

- If you have any questions please do contact your son/daughters PE teacher.



School Uniform Stockist: WEARABOUTS SCHOOLWEAR, 99 Sydenham Road, London, SE26 5UA Tel : 0208 659 9917



### Stationary and equipment:



Ensuring you have the correct equipment for school demonstrates that you are ready for learning. Pupils are expected to carry their equipment with them at all times.

A 30 minute same day detention will be issued to pupils who do not have the correct equipment in class (without a valid reason).

Family group leaders will also check equipment regularly.

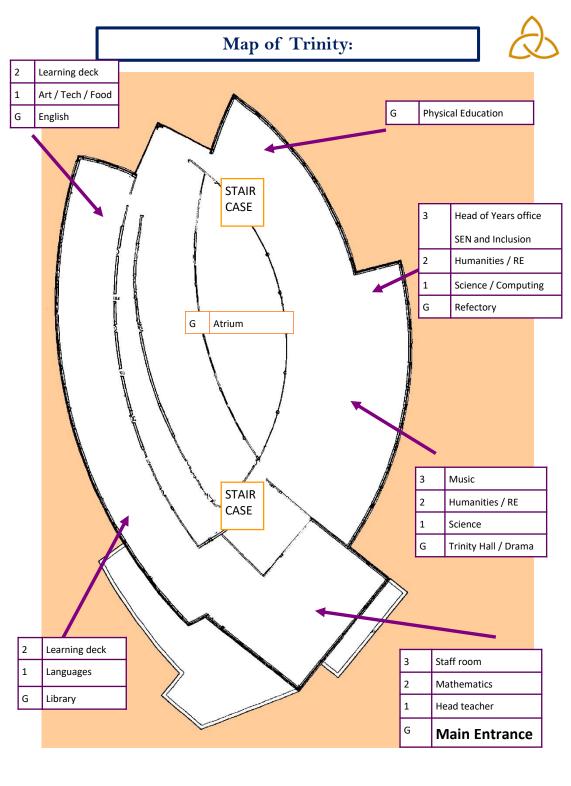
All students must have a pencil case containing the following:			
Eraser and 2 x sharp pencils	2 x blue or black pens		
1 x green pen	Pencil sharpener		
Ruler	Calculator		
Math geometry set	Class book		
Mini white board and pen (received from school)	Knowledge organizer in folder with exercise book (received from school each term)		
Highlighters (optional)	Colouring pencils (optional)		
Glue stick (optional)			

\*\*Basic stationary equipment can be brought from the school library for a reasonable price.
\*\*If your stationary runs out it is your job to replace it. You will receive a whiteboard and pen at the beginning of year 7. If you lose it or it runs out you will need to buy a new one.

## The school Day:



Before School:	The school building is open from 8:00 if you need to arrive at school early. The library is open if you wish to meet friends and complete work. Some clubs run before school so keep an eye out.
8.45 - 09.15	<b>Worship and Personal Development:</b> All students are a member of a family group. Time in Family Group is really important, particularly in the first few weeks of Year 7, as you will get lots of key information and will get to know other people in your Family Group.
09.15 - 10.05	Period One
10.05 - 10.55	Period Two
10.55 - 11.10	<b>Breaktime:</b> Students can buy a range of snacks from the Refectory using the <i>Parent Pay</i> system. All food must be consumed in the Refectory. Students have access to the playground, library and Atrium. Year 7 line up on the playground at the end of breaktime.
11.10 -12.00	Period Three
12.00 - 12.50	Period Four
12.50 - 13.35	Lunchtime: Students have the option of packed lunch or school lunch and again these must be eaten in the Refectory. School lunch is purchased through the <i>Parent Pay</i> system. Students have access to the playground, library and Atrium. Some clubs run at lunchtime so keep an eye out for those. Year 7 line up on the playground at the end of lunchtime.
13.35 - 14.25	Period Five
14.25 <b>-</b> 15.15	Period Six
15:15	<b>Extra-curricular clubs</b> (optional). A range of fun sport, music and creative clubs run after school. Keep an eye out and ask the teachers for more information.



### Pupil Voice and Student Leadership:



As a Trinity family, it is important that pupils from both phases and across all year groups have the opportunity to use their voice to make a difference. There are a number of ways in which pupils can do this across different year groups. All students are given the opportunity to apply for these exciting roles and will receive the relevant training.

Across all Year Groups	Trinity Voice	Each and every pupil in the school makes up the Trinity family and it is important every pupil feels that their opinion matters. Trinity voice allows this to happen. Across both phases, each year group has its own Trinity Voice group comprised of an elected girl and boy within each family group. Through regular meetings with the Pupil Leadership Team, the Trinity Voice group share feedback from their family group on key areas of Trinity life including learning, behaviour and events.
Year 7	Outstanding Trinitarian Buddies	The transition from Year 6 to Year 7 is significant. To support pupils in this process a team of Year 7 Trinitarians are selected to take on the role of an 'Outstanding Trinitarian Buddy'. These pupils will welcome, support and nurture pupils who join the secondary phase from non-Trinity primary schools, to help them settle quickly and feel part of the Trinity family and demonstrate what life is like as a Trinitarian.
Year 8	Peer mentors	In Year 8 pupils have the opportunity to become a peer mentor to support Year 7 pupils, particularly in their transition to the secondary phase, both academically and socially, to create a loving environment for learning to flourish and character to be developed.
Year 10		Senior House Captains
Year 7-9		Junior House Captains
Year 9 / 10		Wellbeing Ambassadors
Year 11		Pupil Leadership Team and Prefect team



At Trinity we celebrate the successes of all our students who strive to achieve their best in all aspects of their life in school. The House System gives our students this opportunity to be rewarded for efforts and achievement in all areas. Students regularly earn house points for excellent work but the primary aim is to encourage all students to get involved in the many inter-house competitions within subjects and extra-curricular activities. Each house has both senior and junior house captains and vice captains who have been voted for by their fellow students. Students are involved in running the termly house meetings thus promoting student leadership and responsibility.

Students are given the opportunity to represent their house in a wide range of activities including; house debates, inter-house sports competitions, Maths challenges, English spelling plus other department challenges every halfterm. The vast selection of events reflects our intention to make our house system holistic and engaging; we aim to give everyone the chance to shine. Another important focus of the house system is raising money for charity; students take part in at least three house charity events a year. All money raised is donated to the house annual chosen charities, one local and other international. Students are also given the opportunity to develop their leadership skills within the house system. Y10 students can apply for the role of House Captains and are at the fore-front of all events and advancements. Students from Y7-9 can also become Junior Year Captains and will be wearing one of the new house ties from the picture below.

We are very proud of House System at Trinity and aim to make every member of our community feel a sense of belonging and pride every time they enter through our school gates.

Competition between the Houses is fierce and always exciting.



Ms Cruz (Head of Houses)



The school prides itself on its very active House System whereby all staff and students are assigned to one of four houses. The houses have very strong historical/religious links with the school. The house names are based on four angels:

**Gabriel** – Archangel Gabriel's name means 'God is my strength'. As the patron of communications, Archangel Gabriel is the messenger angel, acting as a messenger of God and also helps writers, teachers, journalists and artists to convey their message, to find motivation and confidence.

Gabriel also assists in overcoming issues of fear and procrastination and is recognized as the patron saint of messengers, telecommunication workers, and postal workers. Gabriel reminds us that God listens and cares for His people. Gabriel brought the greatest news of God's love: the coming of Jesus.

**Michael** – Archangel Michael is a powerful force of protection and divinity. He is banisher of all negativity and ill will that interferes with humanity. He's also the only Angel mentioned by name in all three of the world's most sacred texts.

In the New Testament Michael leads God's armies against Satan's forces in the Book of Revelation. During the war in heaven he defeats Satan. He was first seen as a healing angel. Later, Christians saw him as a protector, someone who defends and helps the leader of the army of God against the forces of evil.

**Raphael** – Raphael is an archangel who is known in various religions as an angel who does acts of healing. The name Raphael means "It is God who heals". Raphael is the angel who can heal. He is the patron saint of the young people, shepherds, sick people and travelers. He can cure eye problems and nightmares.

He is a special angel of nurses, pharmacists, and physicians. He can also be the guardian angel of happy meetings. Raphael is said to guard pilgrims on their journeys, and is often depicted holding a staff. He is also often depicted holding or standing on a fish. The fish is a symbol of his healing.

**Zadkiel** – He is the archangel of freedom, benevolence and mercy, Empowering people, developing confidence, building healthier relationships, and getting people closer to God are the attributes of this archangel. The job of Zadkiel is to encourage people and motivate them to return to God and seek forgiveness.

There are moments in our life when we feel lost and hopeless, wherever we go, we find nothing, and our will to move on gets reduced. These painful moments in our lives are important because they can turn our life into a complete disaster, if not treated. Zadkiel helps us to get over these painful moments and times.



Firmly rooted in our ethos of Learning – Loving - Living, the Trinity Character Charter aims to support pupils in flourishing both in and outside the classroom. It aims to develop pupils' skills of independence and perseverance, to encourage selflessness and compassion and help build a sense of kindness and curiosity in the world around them. Pupils will continue to grow academically while also developing their moral and ethical character within our Christian setting. The charter will support pupils in building their cultural capital, in recognising and developing the skills and attributes they already have and will challenge them to think strategically about how they can enhance their education beyond the classroom.

### So how does it work?

Pupils must complete the specified number of activities to gain an award. Evidence should be provided and kept in their folder for each activity and a reflection note written after each experience. Family Group leaders will sign or stamp to verify entries.

There is opportunity for pupils to complete additional activities beyond those specified in the Charter and to be recognised for that in this process.

Pupils will then be awarded with a certificate on completion of each award. Parents and pupils are encouraged to complete the Voice section at the end of the booklet to share their thoughts on the project and the impact it has had.



Ms Hanlon (Assistant Head Teacher)





Trinity offers a wide range of clubs and activities including Football, Netball, Science, Japanese(!), Faith Team and Music. These take place before school, at lunchtime and after school. There is something for everyone and we are constantly looking to add even more to what we offer. If there is an activity that you would like to see running, or something that you would like to run, then please do speak to your Family Group Leader and let us know about it. We will do what we can to make it happen.

Ms Hanlon (Assistant Head Teacher)

### **Music at Trinity:**

There are many musical opportunities you will be able to take advantage of at Trinity.

All of year 7 will learn an orchestral instrument in their curriculum lessons as well as having access to a wide variety of private music lessons.

There are a wide range of extra-curricular activities open to all, which result in performances both in and outside of school. We have performed at Catford Broadway, The Royal Festival Hall, Blackheath Halls, Goldsmiths University, Lewisham People's Day and even in Paris!

Ms Lowe (Head of Performing Arts)



### **Chaplaincy:**



### Miss Alder and Reader Paul lead the chaplaincy team in Trinity.





We work to ensure that our ethos underpins all we do in school, primarily through planning, resourcing and leading worship. In our worship we learn about our Christian stories and reflect on a theme which connects to our lives. At the Secondary site this is with the whole school on Monday and in our year groups / family groups on the other days in the week. On the other days of the week all pupils have the opportunity to worship and read Bible passages.

### What do we offer? What do we do?

- Church services and Eucharist services
- Pupil Faith Team
- Christian Union
- ► RE film club
- Youth Alpha courses
- School trips places of worship, Taize
- Faith and Belief Forum <u>NEW THIS YEAR</u>

# Miss Alder's office is located on the ground floor next to the library, make sure you pop in and say hello.

### Message from Miss Alder:

I am really looking forward to welcoming you all into our school community in September. I will be there on your first day and will be there to support you every step of the way on your school journey. If you would like to talk, pray or ask any questions about chaplaincy or school life do come and find me. There is an active Pupil Faith Team who meet weekly to discuss, worship, charity work and outreach work. We had over 20 year 7 pupils last year so it would be great if we can get even more this year. Enjoy your summer holidays and I look forward to meeting you all in September. God bless, **Miss Alder** 



### **SEN and Inclusion:**



We have a team of teaching assistants and mentors trained to help students in all areas of development; academically, socially and emotionally.





Ms Lewis School counsellor



**Ms Kohistani** Dyslexia TA



**Ms Lea** Learning Mentor



### What are school lunches like and how do I pay?

There is a wide range of choice at break time and lunchtime in the refectory including baguettes, sandwiches, pizzas, fruit and drinks. To pay for your food parents must activate an account through *Parent Pay* (See separate letter). If you are entitled to free school meals this will continue at Secondary. Please confirm with the office if you have any concerns over this.

### What is the school uniform and PE kit?

This can be seen on the previous pages. It is essential that you wear full school uniform at all times whilst in school. You MUST bring your PE kit to all PE lessons.

### How big is the school?

The school has just over 600 pupils and will seem a lot bigger than your primary schools. Please do not be worried by this. We have a family feel throughout the school and all students and families will become part of the Trinity Family. In previous pages there is a map of the school so have look and try and remember what subjects areas are where.

### What sports and Extra-Curricular activities are offered?

All students in year 7 have a double PE lesson each week (100 minutes). During these lessons students will learn and develop a range of skills which are transferable across different sports including football, rugby, netball, athletics, trampolining, fitness and cricket. In addition the PE department offer extra curricular activities for football, rugby and netball. Other extra curricular opportunities can be found in previous pages of this booklet.

### How long is the school day?

School starts at 8:45 (you must be in your family group room by 8:45). School finishes at 3:15pm although there are after school extra curricular clubs you may wish to get involved in.

The day is split into 6 lessons of 50 minute with a 20 minute break and 45 minute lunch.

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### What happens if I get lost?

It is inevitable that you will not be totally sure where you are when you start at Trinity. Do not be afraid of getting lost in the building, particularly in your first few weeks of school. The building is three floors high (plus the ground floor). There are 2 sets of stairs – one at the front of the building and one at the back. At lesson changeover some corridors occasionally get very **busy** and they can become crowded. (You must keep to the left in the corridor and on the stairs to prevent running into people). If there are lots of people and the corridor gets blocked wait patiently until it is clear or, there are always alternative routes to your lesson. **Do not** try to push your way through because it can cause problems.

If you're not sure where you are going ask a teacher or another student and they will point you in the right direction. It's very simple and in only a few weeks you'll know exactly where to go.

### What happens if I am late to lesson?

At the end of breaktime and lunchtime Year 7 and 8 line up on the playground and are collected by their teachers. At other times you must make your own way quickly and sensibly from one lesson to the next. If you are late regularly and without a genuine reason you will be issued with a 30 minute detention after school that day.

### What happens if I am late to school?

Registration is <u>08.45</u> in your Family Group room. If there is a genuine, acceptable reason for you being late / absent your parent / carer must call or email the school: 020 8852 3191. If you are persistently late or absent you are losing valuable learning time and it will be investigated by the school.

### What happens if I feel unwell?

It is unlikely you will be able to leave a lesson because you feel unwell. If you don't feel well go to **Pupil Reception** on the ground floor at **breaktime or lunchtime**. The staff in pupil reception will ensure that you are safe and contact your parents if necessary. You will be in trouble if you pretend to need medical treatment when you are okay or if you take yourself off to pupil reception during lesson changeover.

### TRINITY CHURCH OF ENGLAND SCHOOL

#### **TERM DATES 2020 - 2021**

MICHAELMAS TERM 1 (2020) (Wednesday 2 <sup>nd</sup> September to Friday 2 <sup>nd</sup> October) Wednesday 2 <sup>nd</sup> September Thursday 3 <sup>rd</sup> September Friday 4 <sup>th</sup> September Monday 7 <sup>th</sup> September Friday 23 <sup>rd</sup> October 2020 Monday 26 <sup>th</sup> October to Friday 30 <sup>th</sup> October	INSET DAY Induction Day – Year R & Year 7 pupils only Induction Day – Year R & Year 7 pupils only All pupils all year groups back to school Last day of term – normal closure times both sites Half term break
MICHAELMAS TERM 2 (2020) (Monday 2 <sup>rd</sup> November to Friday 18 <sup>th</sup> December 2020) Monday 2 <sup>rd</sup> November Friday 27 <sup>th</sup> November Friday 18 <sup>th</sup> December ay 21 <sup>st</sup> December to Monday 4 <sup>th</sup> January 2021	All pupils all year groups back to school INSET DAY Last day of term – Early closure times both sites* Christmas break
LENT TERM 1(2021) (Monday 4 <sup>th</sup> January to Friday 12 February 2021) Monday 4 <sup>th</sup> January Tuesday 5 <sup>th</sup> January Friday 12 <sup>th</sup> February day 15 <sup>th</sup> February to Friday 19 <sup>th</sup> February 2021	INSET DAY All pupils all year groups back to school Last day of term – normal closure times both sites Half term break
LENT TERM 2 (2021) (Monday 22 <sup>nd</sup> February to Friday 31 <sup>st</sup> March 2021) Monday 22 <sup>nd</sup> February Wednesday 31 <sup>st</sup> March Thursday 1 <sup>st</sup> April to Friday 16 <sup>th</sup> April 2021	All pupils all year groups back to school Last day of term – Early closure times both sites* Easter break
TRINITY TERM 1 (2021) (Monday 19 <sup>th</sup> April to 31 <sup>st</sup> May 2021) Monday 19 <sup>th</sup> April Tuesday 20 <sup>th</sup> April 3 <sup>rd</sup> May Friday 4 <sup>th</sup> June	INSET DAY All pupils all year groups back to school Early May bank holiday Half term – normal closure times both sites
TRINITY TERM 2 (2021) (Monday 7 <sup>th</sup> June to Friday 23 <sup>rd</sup> July 2021) Monday 7 <sup>th</sup> June Thursday 22 <sup>nd</sup> July	All pupils all year groups back to school Last day of summer term – Early closure times

Note : Holidays to be booked during highlighted areas Break periods only.

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both sites\* Friday 23rd July INSET DAY

Inset Day : Staff only inset days

\*\* Primary & Secondary site early closure time

### Key Dates for Year 7:



Thursday 3 <sup>rd</sup> and Friday 4 <sup>th</sup> September 2020	Year 7 Induction Transition Days at Trinity School.
Thursday 10 <sup>th</sup> September 2020	Year 7 Welcome Service
Tuesday 15 <sup>th</sup> September 2020	Year 7 Parent event – Meet the Teachers
Thursday 17 <sup>th</sup> September 2020	Year 7 Parent Forum (Transition)
Tuesday 22 <sup>nd</sup> September 2020	Year 7 Parent event – Meet the Teachers
Monday 21 <sup>st</sup> September 2020	Year 7 CATS Testing
Wednesday 4 <sup>th</sup> November 2020	Year 7 Parents Evening
W/C Monday 30 <sup>th</sup> November 2020	Year 7 Assessment week (1)

\*\*All scheduled dates are subject to Government advice surrounding Covid-19.

\*\*We sincerely hope we can get all students back in school in September and start the year as planned. We also hope to be able to meet parents at the upcoming events in September.