**REQUIRED ASAP!**

**PREMISES ASSISTANT – TRINITY SCHOOL (PRIMARY PHASE)**

**Salary: Scale 2 – (£22,607- £23,014) pro rata**

**Hours: 35 hours a week – pattern negotiable**

Trinity School (Primary Phase) is a unique and exciting school situated in Hither Green in the Borough of Lewisham. We are seeking an enthusiastic, hardworking and friendly Premises Assistant to join our growing team.

Trinity school is currently seeking a Premises Assistant that will assist in the provision of an efficient and effective maintenance service. The right candidate will maintain excellent security standards for the school building, grounds and will also provide an outstanding customer-focused service to staff, pupils, PTA and hirers of the facilities.

**The role**

The successful candidate will be a key part of our team, will need to be flexible in approach and must enjoy working on their own initiative. This person will support the school’s needs and developments while ensuring a healthy, safe and secure environment. This means that the candidate should have a basic knowledge of legislations specific to Health and Safety.

**Salary: Scale 2 (£22,607 - £23,014) Full Time 35 hours a week**

**Closing Date: 18th April 2021**

**Interviews: week commencing 19th April 2021**

**Post start date: ASAP after Interviews**

**Please apply using the application form provided as CVs will not be considered.**

Application packs are online or from the School Office Manager: Mrs Uloma Ezirim

Email: u.ezirim@trinity.lewisham.sch.uk

Tel: 0208 852 3191

We are Outstanding from our SIAMs inspection and Ofsted rated Good with Outstanding features.

Visit our website for more information. [www.trinitylewisham.org](http://www.trinitylewisham.org)

**If you do not hear from us by the 27th of April 2021, please assume you have been unsuccessful on this occasion.**

*Trinity is fully committed to safeguarding and promoting the welfare of children and young people. We are exempt from the Rehabilitation of Offenders Act 1974. Therefore, the successful candidate will be required to undertake a criminal record check via the Disclosure and Barring Service (DBS) as well as qualifications and reference checks.*

*Original evidence of right to work within the United Kingdom will be required prior to commencement of employment i.e. National Insurance Number, Work Permits or Indefinite Leave to Remain.*

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